

## SHELLINGFORD PARISH MEETING

Minutes of the Annual General Meeting held on Monday, 17 November 2014 in the Community Hall at 7.15 for 7.30pm

1a) Chairman's Remarks -Barry Moody- welcomed the residents and asked for Pam McLeod to be remembered for her part in parish life.

1b) Apologies and Attendance .

Apologies received from Jennifer Thompson, Tricia Complin, Imogen and Richard Jonas., Jane Stevens, and Robert Sharp.

1c) There were 17 residents present, plus Cllr. Melinda Tilley

2a) Minutes of the meeting held on 27 February

At our last Parish Meeting in June, Robert Sharp had agreed to provide an account of Items 6 and 8 contained in the 27<sup>th</sup> February 2014 minutes. Therefore the Clerk had asked him for this information and received Robert's suggested changes to the February 27<sup>th</sup> Minutes and in addition some 'Notes of clarification and correction' to the June Minutes which had been circulated in July.

The clerk had told Robert that he would copy this letter for circulation at Monday's Parish Meeting and also asked for further clarification of the exact wording of what should be discussed. This was received together with his District councillor's Report. With this information, the Clerk had produced information which showed the original Minute together with Robert's suggested changes. Five points were highlighted .

Item 6      Item 6 Robert Sharp accepted that the Minute of 27 February 2014 should remain unaltered.

i)          Item 8 the Clerk accepted the suggested changes and the Meeting agreed.

With regard to the 19<sup>th</sup> June meeting

ii)        Item 2 Again the Clerk accepted the suggested change and the Meeting agreed.

iii)      Item 4 3b) Cllr. Tilley recounted her memory that the Clerk had been elected before Robert Sharp's observation and therefore his point was out of order.

iv)      The Clerk explained that the Planning Application P13/VO357FUL was received very shortly before he was going on a 3 week holiday. Therefore time was of the essence to inform the village of the application and ensure that residents knew who their ward member was. The Clerk felt that he had acted in the best interests of Shellingford parish. Colin Broadley proposed that we keep Minute 8 and the note contained in the 19<sup>th</sup> June Meeting . Mike Vogwell seconded and the voting was

v)        For – 11

i. Against -0

ii. Absentations – 1

The Chair then signed the draft Minutes of both the February and June meetings as a correct record.

### 3 Matters Arising

The Clerk assured the Meeting that he was prepared to continue in post until the AGM in June 2015.

### 4 Financial Report

a) Sue Terry (Treasurer) reported that on 17<sup>th</sup> November the bank account showed £2,801.24

4b) There was some discussion about setting the Parish Precept for 2015-16.

The Chair explained that the present precept of £1,000 represented £11.14

annual charge for a Band C property similar to those in Castle Crescent. The possibility of future build-outs and the alterations to the kitchen in the community hall were mentioned. Jennie Chesterton proposed that the precept for 2015-16 should be £1,500. It was seconded by Colin Broadley. This was agreed.

4c) Honorarium for Clerk

Jane Stevens proposed, and Christopher Price seconded that the Clerk should receive £100 and this was agreed. The Clerk does not claim any other expenses.

4d) At November's Parish Meeting donations for the forthcoming year are made to organisations. After discussion it was agreed that £100 would be donated to the First Responders, and £20 to the Independent Advice Centre in Wantage.

Proposed by Colin Broadley and Seconded by Paul Hatcher. Agreed.

### 5. County Councillor's Report (This was taken after Agenda Item 3)

This included a request to include Safeguarding Measures which had been drawn up by OCC. This includes advice on reporting suspected abuse of children and vulnerable adults. These will be sent to the Clerk

Build Outs – Cllr Tilley was thanked for obtaining additional information and estimates of costs.

Repairs to minor roads. – In response to a question regarding the damage to minor roads as a result of diversions caused by the Challow Bridge closure, she thought that Network Rail would pay the cost of re-instatement.

ii) Damage to B4508 at the bridge at the foot of Slade Hill. Cllr Tilley was asked to investigate the criteria for deciding whether repairs could be authorised.

### 6. Report from District Councillor Robert Sharp

This was distributed to the Meeting. It contained details of 3 consultation documents.

The Clerk distributed more information about how to comment on these documents including the VWHDC Local Plan (when the Clerk could be aged 95!)

#### 7. Significant correspondence.

A written record of significant correspondence since June 19<sup>th</sup> was distributed. Residents were invited to request copies of interest to them. (email - [chesterton1@tiscali.co.uk](mailto:chesterton1@tiscali.co.uk))

The Clerk mentioned that progress on the neighbourhood Plans for Faringdon, Stanford in Vale, and Baulking, Woolstone and Uffington were in various stages of preparation. This will allow the local populations to formally advise on future planning applications, and perhaps pre-empt inappropriate development.

#### 8. Planning Applications

One application has been received which involved the demolition of an existing garage, and its reconstruction on a new position at Wickwood Barn.

#### 9. Update of the proposed Build-Outs on Fernham road.

Much discussion. It is clear that there is divided opinion in the village. One of the constraints to any progress is the Minute of Item 10 in the parish Meeting of 27<sup>th</sup> February 2014.

This reads 'Shellingford Parish Meeting agrees the need for further investigation into the proposal to buy a build-out at the Fernham end of the Fernham Road', provided no financial cost would be incurred in any investigation.

A further Minute from the parish Meeting in June 2014, (Item 10) 'the parish meeting requests that the Clerk should write to Cllr. Tilley to ask that she investigate the possibility of funding through OCC the costs of design and safety audits for the two Build-outs on the B4508' Cllr Tilley had provided some technical data and costs.

Christopher Price suggested leafleting the village to gauge opinion.

Jennie Chesterton proposed and Fiona O'Regan seconded the proposal

'Shellingford Parish Meeting appoint a sub-committee to investigate the situation regarding the proposed build-outs on the Fernham Road'.

This was carried with 10 votes for and 2 against.

The meeting volunteered Fiona O'Regan, Jane Stevens, Barry Moody, Phil Chesterton, Christopher Price. It was suggested that Patricia Complin should be asked to join the group.

#### 9b) Emergency plan for Shellingford

The village has an Emergency Plan which requires an annual update. There are 2 people in Fernham Road and 2 in Church Street who can help in an emergency. The chair and Clerk

plan to attend a meeting in Witney on 24 November to discuss emergency plans and possible further involvement.

#### 10 School Report

The written report from Judith Terrell, Headteacher, was distributed. She was thanked for providing the report.

#### 11. Parochial church council (PCC) Report

Sue Terry – The Christmas Bazaar on 6 December in the Community Hall

#### 12. Hall Committee Report

Plans were being drawn up for the proposed alterations to the kitchen. These should attract more lettings.

#### 13.AOB.

The Chair was pleased to announce that through the good efforts of Robert Sharp, two dog – poo bins would be installed in the village. One by the notice board in church Street and one by the phone box in Fernham Road. They would be emptied by the District Council, not the Clerk!!

14. Date of next meeting; the attendance this evening was good and therefore it was agreed that the next meeting should be on Monday 9 February 2015 and this was confirmed by Sue Terry.

Meeting closed at 9.15pm

Jennie Chesterton and Val Jones were thanked for the tea/coffee before the meeting.

Signed as a correct record.....Date.....

Phil Chesterton , Parish Clerk. Tel: 710308 email chesterton1@tiscali.co.uk

*23<sup>rd</sup> November 2014?????*

#### Offers of help in an emergency

Fernham Rd – Barry Moody -710489 or Phil Chesterton 710308

Church St – Sue Terry- 710687 or Ben Drew 710473

#### Contact details :

Cllr Melinda Tilley Melinda[tilley@oxfordshire.gov.uk](mailto:tilley@oxfordshire.gov.uk) 01865 520385

Cllr Robert Sharp [Robert.sharp@whitehorsedc.gov.uk](mailto:Robert.sharp@whitehorsedc.gov.uk) 01367 710549



