

# Draft Minutes of Shellingford Parish Meeting

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Thursday 19<sup>th</sup> June 2014 in the Community Hall - 7.00 for 7.30pm

1. **A) Welcome** – The Chair, Barry Moody welcomed the residents.  
**B) Apologies and Attendance** – These had been received from Jennifer Thompson, Tricia Complin, Val Jones and Richard and Imogen Jonas.  
**B) Those present** – There were eleven parishioners present along with Cllr. Melinda Tilley.
2. **Examination and Signing of Previous Minutes of the Parish Meeting held on 27<sup>th</sup> February 2014**  
The Minutes of 27<sup>th</sup> February 2014 which had previously been circulated to parishioners were examined. Robert Sharp said that when he had replied 'none' to Alan King's question he had implied that there were no major housing developments for Shellingford. He was not commenting on the infrastructure implications of housing developments in other parts of the Vale.  
Robert also said that the Clerk had been alerted in writing to a screening opinion for a possible 45 hectares solar park on Home Farm land and highlighted the minutes of 21 February 2013 Item 13 regarding P12/V2646/FUL. The Clerk apologised for this mistake. He had confused Church Farm's application with that of Home Farm's solar installation. The Clerk asked Robert to provide a correct account of Item 6 and 8, which, if agreed at the next Parish Meeting, would be included in the Minutes of 27 February, 2014.  
Alan King commented that these were draft minutes until signed by the Chairman.
3. **Matters Arising** – It was agreed that this item should be discussed after Items 4 and 5.
4. **County Councillor Melinda Tilley's Report** – Melinda thanked the meeting for the flowers she had received during her recent illness. Cllr. Tilley is Cabinet Member for Education, and she is critical of the government decision to provide free school meals for the early year pupils. She also pointed out that OCC no longer have oversight of Academies, and yet the council is still responsible for seeing that each child has a proper education.  
Sue Terry asked if Cllr. Tilley could make available any funds for providing adequate kitchen facilities in the Community Hall so that the aforementioned free school meals could be provided. Cllr Tilley thought that this was a possibility although government funding was only guaranteed until 2017. OFSTED had recently inspected Oxon Children's Services.  
**3b. Election of Officers** -  
**Chairman/Woman** - Barry Moody was proposed by Jennie Chesterton and Alan King seconded. The vote was carried unanimously.  
**Clerk** – Phil Chesterton was proposed by Colin Broadley and seconded by Alan King. The vote was carried.  
Robert Sharp stated that if the Clerk was reluctant to carry on, he had a signed letter from a parishioner who would be willing to become Clerk, but only if Phil did not want to do the job. Robert Sharp was asked if the person attended the Parish Meetings and he replied that he/she had probably been to one or two, but was unable to attend the meeting tonight.  
The Chair again put the proposal to the vote, and Phil was duly elected, 7 votes for, no one against, and one abstention. Phil said he would review the situation at the next Parish Meeting.  
**Treasurer** – Sue Terry was proposed by Jennie Chesterton, and seconded by Alan King. The vote was carried unanimously. The Chair thanked Sue for her work.

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5. **District Councillor Robert Sharp's Report**. – Cllr. Sharp's report concentrated on the progress of the draft Local Plan. The thousands of comments were now being considered. The revised draft plan should be available in the autumn. SMHA (Strategic Housing Market Assessment) was dominating the scene. The Clerk asked what input Cllr. Sharp had on road safety, but it was pointed out that this was a County Council matter not the Vale's.

### **3 Matters Arising Continued:-**

**Temporary Road Closures** – Two closures were planned for this year - the A420 Shrivenham by-pass and the A417 at Challow Station during electrification of the railway line. Cllr. Tilley gave the County Council position i.e. that Network Rail can override the county. The County Council cannot compulsorily purchase land around the site of the bridge in order to install a temporary bridge. Plans for the closure of Challow Bridge were being contested. A drop-in meeting was to be held with Network Rail representatives on 6 June in Faringdon. 4.00-7.00pm.

The Chair produced a copy of the contingency plan for the closure of Shrivenham by-pass which will come into effect on 23 July. In theory at least, Shellingford would be unaffected by the plans. There is a prohibition order on vehicles in excess of 7.5 tonnes using our section

Of the B4508 (i.e. Fernham – Shellingford) unless for access.

Cllr. Tilley and Sharp were thanked for giving us their reports and feedback on matters arising.

6. **Financial Report** – The Treasurer, Sue Terry, handed out copies of the report for the year ending 31 March 2014. This showed a balance of £1,787.24 on that date. Subsequently, £500 from the precept has been added to this sum making an up to date balance of £2,287.24. Alan King proposed, and Jennie Chesterton seconded, that the report be accepted, and it was agreed unanimously. The Clerk thanked Sue for her ongoing work as treasurer.
7. **Significant Correspondence**: - As usual, a list of emails received was circulated. Robert Sharp asked about a Report from the Parish Path Wardens. It was explained that the Clerk had volunteered to be Shellingford's PPW, charged with reporting problems on footpaths in the Parish. The Clerk asked Robert whether we needed another bag of salt for the roads in the winter. Robert was of the opinion that we had sufficient supply for Church Street if needed and Fernham Road was salted by OCC because of its strategic importance. There were no other queries.
8. **Planning Applications** – The Old Pump House, P14/VO506 Stanford Road on the border of Great Faringdon Civil Parish had been granted permission for a single storey pool house and the erection of a car port. P14/VO885/FUL, Fernham Road, 2 semi detached 4 bedroom dwellings and garages, adjacent to 'Woodlands' had been rejected. Please see the Vale's website for reasons. [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk) Regarding the notice that the Clerk had delivered to residents concerning the planning application, Robert Sharp commented that the publication of his name on the notice was an embarrassment to him. The Clerk apologised. (See note at end of these minutes)
9. **Report on the Extraordinary Parish Meeting held on 29 May to discuss the Planning Application for 2 semi-detached dwellings on the Fernham Road** - The Chair had previously presented a report on the Meeting on 29 May to discuss Planning Application P14/VO885/FUL (see Item 8). This was accepted without comment.
10. **Feasibility of build-out on the Fernham Road** – The Chair gave an oral report on the present position regarding the possibility of constructing build-outs on Fernham Road. He emphasised the ambiguity of the situation with, on the one hand, the police having no objections, but, on the other hand,

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needing to have sight of the final design and safety audit for their approval. Also, the Highway Engineer doubted whether it would be successful in reducing the speed of the traffic. The cost for a small village would be considerable.

The Clerk then gave out copies of Minute 10 of the previous Parish Meeting, and an update of events since 27 February 2014. Cllr. Tilley then said she would investigate the situation if the Clerk wrote a letter to her explaining what he wanted. She then was thanked for her attendance and left the meeting. Further discussions resulted in the following resolution being formulated, which was carried unanimously.

"The Parish Meeting requests that the Clerk should write to Cllr. Tilley to ask that she investigate the possibility of funding through OCC the costs of design and safety audits for two build-outs on the B4508"

11. **Telephone Kiosk** – The clerk apologised for the delay in producing a diagram of house names in Shellingford to be posted in the kiosk. He thanked the Chair for not only refurbishing the kiosk, but also installing the adjacent seat. Ideas for the kiosk were – additional space for notices and a summer time lending library.
12. **Town/Parish Forum 17 June**. The Chair, Clerk, and Robert Sharp had attended the Forum. The Clerk gave out copies of his personal observations and emphasised the need for Shellingford to have an Emergency Plan, and also to perhaps consider a policy on social media. Regarding the Emergency Plan, we already have 4 people who have offered to be contacts in case of emergency.  
Fernham Road – Phil Chesterton – Tel: 710308 and Barry Moody – Tel: 710489  
Church Street - Ben Drew – Tel: 710471 and Sue Terry – Tel: 710687  
We now need to identify possible risks and the resources available locally.  
Mike Vogwell agreed to consider the template for use of social media and let us know his views at the next Parish Meeting. (Note: Mike has reserved a web-space at [www.shellingford.org.uk](http://www.shellingford.org.uk))
13. **Parochial Church Council** – Sue Terry reported that Rev. Rosanna Martin is leaving the Benefice at the end of August so there will be an inter regnum.
14. **Shellingford School Report** – Copies had been given out at the beginning of the Meeting. The head teacher was thanked for her report.
15. **Hall Committee Report** – This mainly concerned improvements to the kitchen facilities. Plans were being drawn up and the Parish Meeting might be asked to contribute towards the cost. See Item 4 also regarding possible OCC input.
16. **Any other business**. The Chair said a 'First Responder' was now resident in the village and would be working in conjunction with Stanford First Responders.
17. **Date of Next Meeting**. Monday 17 November 7.30 pm  
Note from the Clerk

\*Since the Parish Meeting I see that a note at the bottom of the consultation form which is to be returned to the Vale has the wording 'if you have any strong views on the application we (The Vale) encourage you to contact your local Ward'. I took this to mean our local Councillor Robert Sharp.

Phil Chesterton Clerk 18<sup>th</sup> July, 2014.

Signed as a correct record.....Date.....

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