**SHELLINGFORD PARISH MEETING**

**Minutes of Annual General Meeting on 29 April 2019 at The Community Hall**

1. *Welcome and Attendance*

Barry Moody, Chairman, welcomed twenty residents to the meeting and requested that they sign the Attendance Record. Apologies for absence had been received from Trudie Ball, Roy Engel, Valerie Jones, Jane Samways, Jane Stevens, Jennifer Thompson and Fiona Wright.

2. *Previous Meetings*

Minutes of the meeting on 29 October 2018 were reviewed and objections were raised to the wording of point 5. After considerable discussion, it was agreed to delete a sentence from within this point and insert two sentences under point 15 Any Other Business. The amended minutes were then accepted.

Minutes of the Extraordinary Meeting on 14 January 2019 were reviewed and accepted as an accurate record without amendment.

The Chairman signed both of these minutes.

3. *Matters Arising*

None arose.

4. *Nominations and Elections of Officials*

Barry Moody was nominated by Christopher Price and seconded by Jennie Chesterton for the position of Chairman.

Roy Samways was nominated by Christopher Price and seconded by Peter Mattingley for the position of Clerk.

Sue Terry was nominated by Phil Chesterton and seconded by Christopher Price for the position of Treasurer.

There were no other nominations and the meeting approved the election of the officers with one attendee abstaining.

A vote of thanks was made to all the officials.

5. *County Council Report*

Councillor Anda Fitzgerald-O’Connor submitted an oral report.

A visit to the anaerobic digestion plant at Wallingford on 8 May was available for anyone who was interested. The Stanford Recycling and Waste Disposal site would be closed on 21 and 22 May in order that a deep clean of the facilities can be carried out.

Anda explained the current efforts to improve adult care in the county and to continue the maintenance of over three thousand miles of public roads.

-. *District Council Report (added after the agenda was produced)*

Councillor Robert Sharp submitted an oral report.

The district had been successfully granted £218 million by central government for the Didcot H I P fund. Consultation on the Oxfordshire Plan 2050 had ended in March.

Abingdon swimming pool refurbishment had been recently completed.

The OVO Women’s Tour of Britain cycling race will be using the A417 Wantage to Faringdon road between 3 and 5 June when there will be part time closures of the road.

Robert had decided not to stand for re-election at the forthcoming District Council elections on 3 May. The Chairman offered thanks, on behalf of the village, for all the time and effort that he had given over 16 years of elected office.

6. *Planning Applications*

The Clerk reported that there had been two applications since the last Parish Meeting.

A proposal to demolish existing agricultural buildings and build 19 houses at Home Farm (which had been considered at the Extraordinary Parish Meeting on 14 January) had been withdrawn on 15 February prior to determination by the planning authorities.

A retrospective application regarding site facilities at the Bowling Green Farm Sandpit was minor in detail.

*7. Quarry Subcommittee Report*

The Clerk submitted an oral report.

A formal letter of objection to the planning application had been submitted, on behalf of the Parish Meeting, on 14 November. The Quarry Subcommittee had decided that a further more detailed response should be submitted to Oxfordshire County Council and this had been completed on 17 December.

Various submissions had been made by consultees and these are available to view on the Oxfordshire County Council planning portal. The planning officer, Mary Hudson, had required that the applicant carry out a further dust monitoring report. The sampling period of one month will end on 30 April when the consultants, Dustscan AQ, will compile a report. This will then be subject to a one month public consultation period.

Mike Wright expanded on the detailed reports with special reference to those on noise and dust. He encouraged everyone to submit their personal comments quite separately from the work being undertaken by the Quarry Subcommittee.

*8. Neighbourhood Plan*

The Clerk gave a general explanation of what a Neighbourhood Plan was and how it could be prepared. A map on the District Council website showed that 6 of approximately 60 parishes in the Vale of White Horse had currently completed a Plan.

Phil Chesterton suggested that contact should be made with Stanford Parish as they appear to be in the Plan preparation stage. The Chairman stressed that there would be a great deal of work that would require the involvement of as many people as possible. Anda Fitzgerald-O’Connor said that she knew there had been some concern over the whole process at Longworth, who had now completed their Plan.

The possibilities of asking Fernham whether they wanted to prepare a joint Plan and asking everyone in Shellingford to become involved were discussed.

After further discussion it was suggested that a Neighbourhood Plan Subcommittee be formed. Mike Wright, Alastair Sharp, John Stammers, Phil Chesterton, Louise Mollo and Barry Moody volunteered to be members.

A vote to establish this subcommittee was proposed by Jennie Chesterton, seconded by Susie Price and passed unanimously.

*9. Financial Report*

Sue Terry, Treasurer, submitted a Summary Receipts & Payments Account for the year ended 31 March 2019 and an Annual Governance and Accountability Return (including a Certificate of Exemption, Annual Governance Statement and Accounting Statements).

A proposal by Phil Chesterton, seconded by Mike Wright, to accept these documents was approved by the meeting and they were signed by the Chairman.

A vote of thanks was given to Mike Vogwell for previously bearing the village website costs.

*10. Speed Watch Report*

Christopher Price submitted an oral report.

75 vehicles had been observed using Church Street between 7.00 am and 9.00 am on a November day. Mostly they were travelling at between 20 and 30 mph.

On 8 December and 10 February observations on Fernham Road had shown several vehicles travelling in excess of 30 mph with 2 at over 40 mph and 1 at over 50 mph.

Checks are planned for 15 & 16 May in Church Street in order to build up the reports required prior to any consideration of applying for a 20 mph speed limit.

*11. Community Hall Report*

Sue Terry invited everyone to the AGM on 14 May at 6.00 pm.

*12. Parochial Church Council Report*

Sue Terry explained the wish to improve the facilities at St Faith’s by arranging a water supply to the church. This would enable the building of a toilet and small washing up area. St Faith’s is a Grade 1 listed building and a representative from the Oxford Diocese had visited to provide advice on how to proceed.

*13. School Headteacher’s Report*

Judith Terrell had submitted a written report which was issued to the meeting. This was reviewed.

*14. Any Other Business*

None.

*15. Date of Next Meeting*

Planned for Tuesday 29 October 2019 at 19.30 in the Community Hall.