**SHELLINGFORD PARISH MEETING**

**Minutes of Interim Meeting on 25 September 2023 at The Community Hall**

1. *Welcome and Attendance*

Fiona Wright, Chair, welcomed thirteen residents to the meeting.

An Attendance Record was completed by those present. Apologies for absence had been received or were given on behalf of Janine Elton, Julian Mellor, Susie Price, Janice Sharp and Mike Wright.

The Chair explained that this interim meeting had been arranged in response to the vote at the last Parish Meeting that more frequent meetings be held.

The sad passing of long time village resident, Margaret Gantlett, in June was noted.

2. *Previous Meeting*

Minutes of the meeting on 15 May 2023 were reviewed and accepted as an accurate record without amendment. The Chair signed these minutes.

3. *Matters Arising*

Sue and Pete Terry had been given an inscribed clock and the balance of their collection in cash.

4. *County Council Report*

Juliette Ash was not present.

5. *District Council Report*

Sue Caul had planned to attend but had sent her apologies earlier in the day.

6. *Planning Applications*

Roy Samways, the Clerk reported on applications and decisions since the last Parish Meeting. There had not been any new applications.

Open Reach had erected a new wooden pole next to St Faith Church and 3 Timberyard Cottage and connected the lines on 16 June.

Multi-Agg Limited’s application (MW.0064/23) for retrospective approval of various permissions and a replacement workshop at Shellingford Quarry had not yet been approved. Oxfordshire County Council Landscape and Vale of White Horse District Council Planning have requested more information on the siting of the replacement workshop and it’s impact on the existing boundary vegetation.

The Church Farm access road (P23/V1635/FUL) had been approved, with conditions, on 28 July.

*7. Traffic Calming Subcommittee Report*

A Speed Indicator Device (“SDI”) had been purchased using Community Infrastructure funds and installed on the Fernham Road. Christopher Price reported that it does seem to make drivers slow down and will provide a benefit. However, 13 out of 106 drivers at the most recent Speedwatch session were observed to be travelling in excess of 35 mph.

The Subcommittee would like to purchase further SID brackets and solar panel kits to reduce the significant effort in moving the SID from one site to another within the village. Additional jubilee clips and a padlock to secure the SID would also assist.

A motion to spend up to £900 on these items, proposed by the Chair and seconded by Jane Samways, was unanimously approved.

A discussion was held on whether another SID was needed. It was decided to delay a decision until after Julian Mellor has circulated data on the current SID readings.

The Chair will arrange a meeting between an Oxfordshire County Council officer, Robert Sharp and Henry Allingham to discuss the siting of the SID pole at the Fernham end of the village.

The Chair reported that the reduction of the current 30 mph speed limit in Shellingford to 20 mph had been approved by the Oxfordshire County Council Cabinet member and the installation of signs and road markings should be carried out in November and December respectively.

Christopher Price will find out at what observed speed level the Speedwatch team should be reporting when 20 mph is in operation.

Thanks were expressed to the Subcommittee for their work.

*8.* *Community Infrastructure Levy (“CIL”)*

The Clerk reported that the balance of CIL funds (£5,324) does not have a time limit.

*9. Financial Report*

The Treasurer reported that the current funds held were £6,550.

*10. Neighbourhood Plan Report*

Barry Moody explained that the Vale of White Horse District Council grant allocation process had been moved from March to September. Once funding has been restored, it is intended to meet with Bluestone Planning, our advisors, in the near future.

*11. Community Hall Report*

The Chair reported that the Hall is clearly not being used enough. It will be difficult to meet future maintenance costs unless rental income increases. Everyone was asked to help advertise the existence and availability of the Hall.

12*. Parochial Church Council Report*

A Harvest Lunch is to be held at the Community Hall on Sunday 1 October. It will start at 12.30 pm and everyone is welcome.

The Clerk reported, on behalf of Imogen Jonas, that a pre-planning visit to site (concerning a servery and WC in St Faith’s church) had been made by two Vale of White Horse District Council officers on 2 August. Their advice is still outstanding.

13*.* *School Headteacher’s Report*

Judith Terrell’s written report was distributed and reviewed.

*14. Welcome Pack*

The Chair explained her wish to introduce a welcome pack for new residents to help them settle in the village. She will prepare a list of topics to include and will be assisted by Sarah-Jane Hatcher.

*15. General*

Discussions were held on various topics with actions arising on four of them.

Fix My Street will be used to report the broken sign at the T junction of Church Street and Fernham Road.

Hedge maintenance to prevent the blocking of pavements is the landowner’s responsibility. The Chair suggested approaching Vale of White Horse District Council with photographs, although it is unclear what, if any, enforcement would follow.

Sue and Pete Terry’s departure from the village had meant that various tasks were not being carried out. The Clerk will ask them for a list in order to assess how these can be covered.

The Chair asked that everyone consider the future format of these Interim meetings. For example, should they be limited to changes or updates?

*16. Any Other Business*

Tom Barton pointed out that Gigaclear are supposed to be installing fibre cabling in Church Street this week. Nothing had started.

*17. Date of Next Meeting*

Planned for Monday 20 November 2023 at 19.30 in the Community Hall.